



British Ju-Jitsu Association GB

Instructor's Qualifications

Page 1 of 3

Orig. Date: - Nov 2019

DBS

- Enhanced DBS is required by all adults who are on a junior mat and are 18 years of age or older
- Allow at least one month from application to completion
- Obtain clearance from your club Sensei before beginning the application
- Email your designated DBS Officer and request the DBS code
- Once the code is received follow the link and the on-line instructions and complete the form
- Take the THREE identification documents that you selected (these must not be copies) to your designated DBS Officer. The documents will need to be left for on-line verification and will be returned to you once verification is complete
- Once the DBS certificate has been received it must be taken to your club Sensei to update their instructors file records.

First Aid

- All those with a coaching certificate or taking a coaching qualification must have an up to date first aid certificate for the coaching accreditation to be valid
- The first aid certificate is now available on-line for those who do not have a qualification through work or other recognised source
- On-line: - www.protrainings.co.uk – “First Aid for Martial Arts Instructors”
- Once you have completed the first aid course and received the certificate it must be taken to your club Sensei to update the instructors file records.

Professional Indemnity Insurance

- This will only be required by those instructors who are likely to be running a class, please discuss this with your club Sensei if you think it may be required
- Those that do require PI Insurance will be advised on where to obtain the insurance, annually, and a copy of the certificate must also be taken to your club Sensei to update the instructors file records. Here is the link to download your coaches Insurance application form you will find it half way down the page at <http://www.bjjagb.com/digital-resources/>

Issue Number: - 1.0, draft C



Page 2 of 3

Orig. Date: - Nov 2019

Coaching Qualifications

Only your Class Instructor/ Sensei may recommend you to take a coaching qualification. ALL Coaching application forms must be accompanied with full documentation and payment made in full prior to any courses being undertaken.

There are four levels of coaching available, each lasts three years and must be renewed within the three years to continue coaching: -

- Level one, Novice Coach, must be purple belt or above
- Level two, Assistant Coach, must be Brown belt or above
- Level three, Coach, must be 1st Dan or above
- Level four, Senior Coach, must be 3rd Dan or above.

Renewal same level (3 or 4)

- This can be completed on-line without the need to attend a course
- Go to BJJAGB.com and follow the link, Coaching Course, and down to Renewals
- Download the Renewal Application Form and complete in full
- Complete the on-line Anti-Bullying CPD course and obtain the completion certificate
- Send the completed form, a copy of the completed CPD certificate and the renewal fee to BJJAGB, who will provide you with a link to the Open Learning Course
- Once the course has been completed you will be able to download the course certificate of the BJJAGB which lasts for three years. A copy of the certificate must also be taken to your Sensei to update the instructors file records.

New qualifications, renewal to a higher level or renewal to same level for levels 1 and 2

- This will require attendance at the next annual coaching course
- ALL aspects of the on-line learning MUST be completed at least six weeks prior to attending the course
- Dates of the next course will be available from your club Sensei
- Distance learning must be completed on-line to the level required including completing a one page essay of A4 on each module
- Complete the Senior Coaching Application Form and send along with payment and the completed essays to BJJAGB, these must be received at least six weeks prior to the date of the course
- For the course to be complete a copy of your up to date first aid and DBS certificates must also be sent to BJJAGB.

Issue Number: - 1.0, draft C



Page 3 of 3

Orig. Date: - Nov 2019

- Once the course has been passed and all information received then the BJJAGB will issue a coaching Certificate, valid for three years
- A copy of the certificate must also be taken to your club Sensei to update the instructors file records.

BJJAGB

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