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# The Constitution And Rules Of The B.J.J.A.G.B.

## 1. TITLE

The title of the organisation shall be the B.J.J.A. GB. The British Ju jitsu Association GB The British Ju Jitsu association hereinafter referred to as “The Association”.

## 2. OBJECTS

The object of the Association shall be to:

2.1 Organise, promote, regulate and control the safe practice of Ju Jitsu in the United Kingdom of Great Britain and Northern Ireland.

2.2 Make provision for the development of the activity within each of the Home Countries of England, Scotland, Wales and Northern Ireland.

2.3 To establish a federal structure to include independent governing bodies in each home country as and when required, which will affiliate to the United Kingdom / Great Britain Body the B.J.J.A.G.B.

2.4 Affiliate to, assist, co-operate with and support National and International organisations having objects approved by the Association.

2.5 Act as the advisory Body on all matters appertaining to the practice of Ju-Jitsu, through liaison with statutory and voluntary bodies and other relevant bodies.

2.6 Provide members with such services and support as may be available through their membership of the Association.

In furtherance of these objectives, the Association may:

2.7 Operate and maintain a register of current Membership.



2.8 Raise, administer and expend funds in its discretion according to this constitution.

2.9 Arrange for the supply, purchase, sale and hire of all material, goods and services as may be required.

2.10 Do all such things as are incidental or conducive to the furtherance of the objects of the Association.

### 3. CATEGORIES OF MEMBERSHIP

Membership of the Association shall be in one of three categories as follows:

3.1 FULL MEMBER shall be a member of the Association which has met and continues to meet the required technical criteria and administrative requirements appertaining to Independent Association Status / Provisional Member who has progressed to full membership status.

3.2 Affiliated MEMBERSHIP shall be granted to any club or group of clubs which does not meet the technical criteria and administrative requirements appertaining to Full Membership status. Any club or group of clubs which does not meet these standards may be granted Affiliated /Provisional Membership which will convert to full membership[ after a three year probationary period and successful verification of the technical criteria and administrative requirements appertaining to Independent Association status. Such Affiliated/ Provisional Membership will in both cases be achieved by election by a majority of two thirds of the General Council.

3.3 HONORARY MEMBER shall be any person who has been elected to Honorary Membership of the Association by a majority of two thirds of the General Council.

3.4 CESSATION of membership shall be granted on a period of twenty eight days notice being given by the member or the executive committee.

### 4. THE GENERAL COUNCIL

The General Council shall be the ultimate authority of the Association.

4.1 CONSTITUENTS: THE GENERAL COUNCIL SHALL CONSIST OF:



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4.2 The Honorary Officers of the Association, these being:

4.3 The Chair

The Vice Chair

The Secretary

The Treasurer

4.4 Plus representatives of the members as provided for herein in “4.9.”

4.5 The Honorary officers shall not receive pecuniary advantage by reason of their controlling interest.

4.6 Quorum:

Quorum of the general council shall be three full members and three Honorary Officers.

4.7 VOTING: Only full members and Honorary Officers shall be entitled to vote at the General Council and shall be entitled to propose and second motions. Motions and resolutions shall be decided by a simple majority vote of those present and entitled to vote. Except as otherwise provided for in this constitution. The Chair may exercise a second vote in the case of a tied vote.

4.8 Founder members may exercise one vote

Full members with 250 members to 1000, Members may exercise one vote.

Full members with 1000 Members and over may exercise two votes

4.9 REPRESENTATION ON GENERAL COUNCIL

4.10 Each full member may appoint one representative plus one observer to attend the general Council of the Association. Full Members shall provide such credentials to their representatives as the council considers necessary.

4.11 Each provisional member may appoint one representative plus one observer to attend Provisional members shall provide such credentials to their representatives as the council considers necessary.

4.12 Honorary Members shall be entitled to attend both the council and the Executive Committee of the Association.



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4.13 Other persons may be invited to a meeting of the General Council or admitted at the sole discretion of the Chair.

#### 4.14 ELECTION OF TENURE OF OFFICERS

4.15 The Honorary Officers of the Association shall be elected every four years by the General Council at the Annual General Meeting. They shall serve for the following four years until the next Annual General Meeting. Any interim vacancy arising will be filled by a person appointed by the Executive Committee, to hold Office until the next Annual General Meeting.

#### 4.16 POWERS AND DUTIES OF THE GENERAL COUNCIL

4.17 The general council shall meet a minimum of four times a year. One of these meetings shall immediately follow the Annual General Meeting on the same date.

The Council shall be responsible for:

4.18 Appointing and determining the terms and duration of employment of salaried officers and paid servants of The Association.

4.19 Interpreting the constitution and rules of the Association.

4.20 Amending the constitution and rules and dissolving the Association (subject to “10.4.” of this constitution.)

4.21 Formulating and determining the policy of the Association.

### 5. THE EXECUTIVE COMMITTEE

The executive committee of the Association shall consist of:

5.1 The Honorary Officers and five elected representatives of Full Members.

5.2 CO-OPTIONS: The Executive Committee may co-opt to its own numbers, but such coptions shall not exceed one quarter of the total number of the committee.



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5.3 QUORUM: The quorum of a meeting of the Executive Committee shall be five including two Honorary Officers.

5.4 VOTING: Motions and resolutions of the committee shall require a simple majority vote. Of those present and entitled to vote. Each person present shall have one vote except the chair that shall have a second vote in the case of a tie.

5.5 Salaried officers or invited observers may not vote, propose or second motions.

5.6 POWERS AND DUTIES OF THE EXECUTIVE COMMITTEE:

The committee shall have the power:

5.7 To act in the name and best interest of the Association

5.8 To implement the policy of the Association as determined by the general council.

5.9 To manage and administer the business of the Association and its property, including real property both freehold and lease hold, purchase materials and services, take lease(s) provide security for loans and invest the assets and funds of the Association.

5.10 To indemnify all or any of the officers or agents for costs of expenses properly incurred on behalf of the Association.

5.11 To determine the fees and the financial contributions to the Association from Members.

5.12 To affiliate members into the Association. Affiliated Group Membership: or where a potential member fulfils the technical and administrative requirements appertaining to Association status to grant them provisional membership which on successful completion of a two year probationary period and verification process will convert to Full Membership.

5.13 To charge persons for the sale, hire, provision, supply or disposal of equipment, clothing, furniture, premises, fixtures, and fittings of whatsoever nature. In addition, the Committee shall be responsible for acquiring such items by such means as it may determine.

5.14 To make disbursement of funds, assets, equipment and grant applications on behalf of



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the Association and its members.

5.15 To receive, co-ordinate and administer grant applications on behalf of the Association and its members.

5.16 To arbitrate, mediate, and conciliate matters requested by the members. The terms of reference, powers and sanctions of the Committee shall be determined by agreement between the Committee and the parties involved.

5.17 To impose disciplinary measures and sanctions against parties in accordance with regular procedures.

5.18 To make recommendations to the general council as to amendments and rescissions to such regulations as the committee may deem necessary.

5.19 To Appoint Members to the Technical Committee having regard to the following Documents.

- A. Grading Criteria and verification Process;
- B. The Coaching of Ju Jitsu and with regard to N.V.Q or equivalent
- C. The Coaching of Sport Ju Jitsu and any other type of Ju Jitsu of Competition.
- D. The British Ju Jitsu Governing Body Rule Book.

5.20 To appoint Sub Committees and members of same and determine terms of reference and duration of time.

5.21 To appoint and remove such persons as may be required to facilitate the administratio of the Association. Subject to the following appointments which will be granted for a Period of 6 years this being a period which cover two Sport Ju Jitsu World Championships:

Technical Committee Chairman  
British Team Manager  
British Assistant Team Manager  
Chair of Disciplinary  
Foreign Affairs Officer



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All such posts will be subject to removal by the council on passing a Special Resolution requiring a 75% majority of those present and entitled to vote.

Note: on such a vote of sanction other than when criminal charges are involved Full Members whose personnel may be in such a post will have weighted voting rights of 5 votes for every one vote they would normally be able to cast at a Council Meeting. Such weighted voting rights apply only to this specific issue. This rule exists in order to achieve continuity in the field of technical, coaching, competitive and disciplinary matters.

## 6. THE TECHNICAL COMMITTEE

### 6.1 POWERS AND DUTIES OF THE TECHNICAL COMMITTEE:

The Technical Committee shall be responsible for ensuring the technical development, coaching, and safety standards and technical criteria of the Association. All decisions taken regarding technical, coaching or competitive matters shall be binding.

The Technical Committee will administer the rules relating to Drugs as laid down in the document Coaching Sport Ju Jitsu which follows U.K.A.D/W.A.D.A Guide Lines and Advice.

CONSTITUENTS: The Technical Committee shall consist of:

6.2 Persons Appointed by the Executive Committee including at least one member of the Executive Committee.

6.3 QUORUM: Quorum for any meeting of the technical committee shall be three persons including at least one member of the Executive Committee.

6.4 VOTING: Motions and resolutions of the Technical Committee shall require a simple majority in order to succeed subject to the exception of Sport Ju Jitsu Competition. These shall remain in place for a period of 3 years to keep in line with the Sport Ju Jitsu World Organisation to which the Association is affiliated. This exception exists for continuity and progression to potential universal use of Sport Ju Jitsu or its elements for National and International competition.

## 7. ADMINISTRATION.



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7.1 The General Council, Executive Committee, Technical Committee, and sub committee's shall meet for the dispatch of business, adjourn and otherwise regulate their meetings in accordance with the Parliamentary Committees standing rules for debate.

7.2 Meetings of the General Council and all committees and sub committees shall be minuted and the minutes kept and preserved for a period of not less than one year by the Secretary or other designated persons as nominated by the Committee. The minutes shall be available at all reasonable times for inspection by Full members and Honorary Officers.

7.3 The Executive Committee and Technical Committee shall meet as required executing the business of the Association and in any case at least four times a year.

7.4 The Secretary or Person nominated by the Executive Committee shall cause to be sent by a written notice and agenda of and for every meeting of the General Council, Executive Committee, and Technical Committee to the last address nominated to the Secretary by each of the Honorary Officers and Members for sending such notices. Such notices and agenda shall give seven days minimum notice of an Executive / Technical Committee meeting and twenty eight days notice of a General Council Meeting.

7.5 The Chair for the General Council or Executive Committee meeting shall be the Chair of the Association. In the Chair's absence the Vice Chair will assume the position. In the Absence of the Vice Chair, the meeting shall elect a Meeting Chair.

## 8. ANNUAL GENERAL MEETING

8.1 An Annual General Meeting shall be held not less than ten or more than fourteen months from the date of the previous Annual General Meeting.

8.2 The date and venue of the A.G.M. shall be set at the discretion of the Executive Committee. In its default the Chair shall set the Date and Venue.

8.3 The business of the A.G.M. shall include:

8.4 Accounts for the last financial year.





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8.5 Annual Report.

8.6 Election of Honorary Officers

8.7 Election of Members representatives to the Executive Committee.

8.8 Election of Trustees.

8.9 Appointment of Accountants.

8.10 No other Business shall take place at the A.G.M.

8.11 Nominations for Election of Honorary Officers, Trustees and Committee Members must be made in writing to the Secretary or other person nominated by the Executive Committee and must be received at least eighteen clear working days before the A.G.M. Unless exceptional circumstances exist in which case the Chair shall have the power to waive this-time period.

## 9. EXTRAORDINARY GENERAL MEETING

9.1 An Extraordinary General Meeting shall be called on notice of the Executive Committees or if requested by one quarter of the Full Members of the Association. The secretary or person nominated by the Executive Committee shall send to the last nominated address of the Honorary Officers and members by recorded delivery a written notice, and motion(s) proposed by the members calling the meeting. Such notice and agenda shall give a minimum of twenty eight days to the date of such a meeting.

9.2 The motion(s) as stated in the notice and agenda of the Extraordinary General Meeting shall be the only business discussed at the meeting.

## 10. GENERAL

10.1 Accountants of the Associations financial books and accounts shall be registered Accountants under the Companies act 1989.

10.2 The financial year of the Association shall run from the first of January to the thirty -



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first of December inclusive.

10.3 On written receipt of a written appeal by a full member against an Executive Committee or General Council Decision, then the Secretary shall call a meeting within fourteen days. The meeting shall comprise two members of the Executive Committee and an independent Chair agreeable to all parties concerned. The appellant may appoint a representative to accompany and act on their behalf. The meeting shall be nominated by the Executive Committee and a bond of £ 50 paid by the appellant at the time of the appeal.

10.4 Any alterations or amendments to this Constitution and Rules, or a resolution for the dissolution of the Association, shall require two thirds majority of those present and entitled to vote at a General Council Meeting.

10.5 If upon dissolution of the Association, there remain after satisfaction of all its debts and liabilities, any funds or other assets, they shall be applied by the General Council as far as is possible to the furtherance of the objects of the Association. Such funds or assets shall not be distributed among the remaining members.